

**OREGON REGION SCCA BOARD OF DIRECTORS MEETING MINUTES
APPROVED**

DATE: 12/04/03
PLACE: China Bay Restaurant

PRESENT: **Board Members:** Holly Remington, Cheryl Allen, Boyd Campbell,
Greg Bell, Doug Barrett, Kala Rounds

Members: Karen McCoy, Mary Thompson, Bob Smethers,
Howard “Duck” Allen, Gary Manchester,
Jeff Zurschmeide, John Draneas

Guest:

Absent: Matt Tabor, Monika Tabor, Bid Mansur

CALL TO ORDER – The meeting was called to order by Holly at 6:45

MINUTES APPROVAL – Minutes were corrected and approved (Chery/Doug) M/P

MEMBER COMMENTS – Holly welcomed Howard Allen to the BOD meeting and congratulated him on his recent election as The Area 13 Director of SCCA.

Howard expressed his thanks for all of the support that he received from the region and said that he will endeavor to make those who supported proud of his future endeavors.

NEW BUSINESS – John Draneas, driver, local businessman and member of the Advisory Committee for the Pro events at PIR was in attendance to discuss the Rose Cup and CART races and our involvement in them. He offered a prospective from all facets of making these events a reality. Much discussion with a question and answer session evolved. He left the BOD with suggestions as well as items to discuss concerning the fielding of these venues. At this time there are still decisions that need to be made by CART, Global Events and The Rose Festival Assoc. before the BOD can move forward.

COMMITTEE & DIRECTOR REPORTS:

REGIONAL OFFICE REPORT – (report supplied by Karen)

OFFICE STAFF & HOURS

Hours billed in October were 71.5
Hours billed in November were 51.5
Anticipate 45 hours in December

OFFICE QUARTERS

New Lease acquired for three more years, through 2006
Increased rent to \$350 (from \$325)

OFFICE & EQUIPMENT INSURANCE

Submitted info to potential new insurance agent three weeks ago
As of 12-2- he has not been able to obtain coverage for us
He is now working with US Risk (Donna Battin) to obtain coverage
Our lease requires us to have liability coverage for office

RACE SCHEDULE

2004 Schedule has been sent to National for Sportscar magazine
Cost \$250, based on types & number of events

WORKER INCENTIVE PROGRAM

So far, we have 48 people who qualify for program in 2003
List does not include Emergency Crew

REGIONAL/VINTAGE TOW FUND

Letters & checks have been mailed to 22 recipients
Total amount spent was \$4,400 (15 regional @ \$235: 7 vintage @ \$125)

2003 ROSE CUP INSURANCE

In November we paid \$1,431 to National SCCA for Rose Cup insurance
PRFA did not send in the final audit or remaining payment in June
We have asked for reimbursement from PRFA

2003 YEAR END AWARDS

Awards are in the office
Some people have picked up their awards
Others are welcome to do so

2004 RESERVED NUMBERS

Web site is up to date
As usual, there is a lot of activity now reserving numbers for 2004

Karen recommended that we continue to subscribe to the monthly database from National SCCA. It costs the region \$60 a year but it most helpful to the office to have this data. If we want Subaru broken out it would cost an additional \$60 a year. Karen does not see the value in this and does not find it necessary.

John Draneas asked Karen if it was possible for a driver to give his credit card info once to the office and then be entered in each race? Karen advised that a driver wishing to do this should fill out one entry form with all pertinent information leaving the dates blank and she will make sure that the entry is done for each event.

Cheryl received a request from a member asking for a copy of our database to use for business purposes. Discussion followed on this and all were advised of Section 3.03 in our Operating Policies that reads:

***Oregon Region SCCA does not provide its mailing list for non-region business
Anyone wanting a copy of the mailing list may purchase one from SCCA, Inc.
(The National Organization)***

TREASURER'S REPORT – Gary presented an 11-month profit & loss statement as well as a report on all balances.

Discussion followed on the creation of the job of a Corporate Treasurer, one that will be responsible for correlating the funds of Road Racing, Solo and Rally. Holly asked Gary if he would rather be the Road Race Treasurer or the Corporate one. Gary replied that he would chose to remain as the Road Race one. Holly will look for someone to fill the other spot.

LOUD PEDAL REPORT – Jeff gave the latest ratio of ads vs the cost of the LP and at this point the ads are covering half of the cost.

He had thoughts of reducing the size of the LP for the next few months but the content that he has been receiving is just too good to cut.

Jeff will take extra copies to Reno to pass out at the convention.

Currently the office is handling the ad billings. Since Jeff has to create a report for Karen already for her to correlate the incoming checks he feels that it might be a wise move to just have him do the billing and have the checks from the advertisers sent to him, made out to Oregon Region. Karen agreed that this made sense and would relieve her to handle more race related issues. The cost to the region for this service would be 10% of the net revenue.

Cheryl said that she thought this was more than a fair and reasonable deal. M/S Cheryl/Greg M/P

Holly asked Cheryl to work up a new letter of agreement for Jeff to sign incorporating this new task concerning the LP. *Fallstaff (publishers of the LP) shall take over the billing and collection of all advertising in the LP for Oregon Region SCCA effective January 1, 2004.*

Jeff was asked about all of the e-mail spam that board members have been receiving. He advised that it is easy for people to pick up on our group addresses but that he will attempt to use some new alias etc, to try to minimize this.

NEW TRACK COMMITTEE REPORT – The committee is still actively pursuing sites. They have also received some valuable assistance from one of our drivers, John Warren.

When asked how the allocated budget was holding for this committee Jeff advised that Gary Van Horn, Don Smethers and himself have been donating their time and expenses to make the necessary trips to sights for review.

Greg said that the region appreciates this donation but that they should utilize the budget as allocated for this purpose.

RACE OP'S REPORT: Bob advised that there would be a Chiefs wrap-up meeting on January 25th. Location TBD.

He also mentioned that TC has voted not to have their event at Thunderhill and has requested a new area to allow them to hold future races. More info on this will come later.

DIRECTOR'S REPORTS:

SOLO II REPORT – Doug reported that Solo has four dates set up for the infield at PIR.

They have a meeting set up for Jan 25th with the Port of Vancouver to see if they can secure that as a site for some events. Their site committee is still seeking areas for them to use for events as well. Greg suggested that Doug contact Mark Hanken of TC to see about sharing the infield with them as well.

They have also lost their meeting site with the move of Race Central and Doug requested any information that anyone might have on other localized sites. Jeff mentioned SyKart in Tigard and Karen also mentioned some training rooms in the bldg that houses the office, but they lock the doors at 6:00 so all attendees would have to be in by then.

RALLY REPORT – Absent (Kala did offer the following comments)

There will be a two-day Rally school in March at The WA County Fairgrounds in Hillsboro.

Oregon Trail is scheduled for April.

DIRECTOR I REPORT – Absent

DIRECTOR II REPORT – Kala would like to set up general membership meetings for 2004 and will make plans for the following dates at SyKart in Tigard as follows:

Jan 30th April 30th August 6th

ROAD RACING DIRECTOR REPORT – Boyd shared the following notes from his earlier RRD & Competition Committee meeting of 11/20/03 as well as changes to The Tow Fund:

The meeting started at approx 6:45 with over fifteen people in attendance.

The agenda with re-capped discussions:

Scheduling:

Compare OR and NWR schedules

The Oregon Region schedule was compared to the NWR schedule. It was noted that OR only has one Driver's School scheduled, but that NWR has one scheduled two weeks prior to ours. It was also noted that we have dropped the March race, and picked up an October date instead. This was done in the hopes of better weather. We will also be repeating the pre-season annual tech sometime in February. There was also some discussion of using the Sept. date for an enduro. As of now it is scheduled as a regional. The Rose Cup weekend will be featuring Group F for the Festival Trophy Race.

Lack of March school

OR has historically had problems breaking even on the March school/regional weekend, in large part because of the weather. Since two schools are needed for novices to license, we need to work with NWR to promote the Bremerton school in April with ours two weeks later. Dual advertising and offering a price break for signing up for both schools. It was also suggested that we offer a reduced rate for instructors to see if we can encourage participation in the Bremerton event. Boyd and Jeff will contact NWR and put together an ad to be used by both newsletters.

Chicane vs. Non-chicane

After discussion, the group decided on the following: April; May and June events will be with the chicane; July; Aug. and September will be non-chicane; and the final race in October will be with the chicane.

For Regionals – two qualifying sessions

We will be trying schedules that have two qualifying sessions this year when the schedule allows. The second qualifying session would add opportunity for strategy.

Featuring classes

The discussion was about whether to try to feature a class during a weekend, like we did in July for SM. It was decided that since many of the classes are smaller and that the same vendors would be asked to support these selected classes, it would be hard to do this for all weekends. A suggestion was made to have a last session of the day (on a weekend that has time), non-points, run what you bring race, that would allow comparable cars, that don't get to race together because of the class groupings, a chance to run head to head. I will look in to this for the July double regional.

Driver's school

A brief mention of possibly doing a HPDE session in association with Aug or Sept. The HPDE can provide a venue for some of the younger "tuner" cars to see what road racing is like, without the same equipment requirements as the traditional drivers school.

Rules:

ITE rules

Mike Belzer has put together a good set of rules and made some minor changes to last year's rules based on feedback from the drivers. He has worked with NWR to get their buy in also. Since these rules have been approved by most of the ITE drivers responding, and no objections or suggestions were made at this meeting, I will be submitting the rules for use in 2004. There was a brief discussion of SFR's ITX category, but since we have some class and grouping that are not used in SFR, it was decided to leave things as they are for 2004.

RS rules

Joe Harlan has made a few clarifications to the RS rules based on feedback from drivers and has worked with NRW and Cal Club to ensure consistency. Since there were no objections or suggestions these rules will be submitted for use in 2004.

PCA rules

Craig Hillis has updated the PCA rules for SCCA to place the newer PCA classes into our 4-class structure. So far the feedback has been positive, and pending any significant opposition to them, I will be submitting them for use in 2004.

SM rules

Since SM is now covered in the GCR, we will be complying with the rules put forth by National. The Region can determine what tire spec, if any they will adopt. Ken Sutherlin, the new class advisor for SM, will be holding a vote among the Region's Spec Miata drivers to decide this issue. Attention will be paid to what NWR, SFR and CalClub are doing in the regard. As soon as the vote has been taken, we will include that decision for use in the 2004 season.

Conference Production classes

In an attempt to boost participation, we will recognize all of the Conference Production classes for the 2004 season. We will require all CP classes to run on DOT tires, no slicks will be allowed.

Other:

North Paddock issues

During the discussion of our use of the North Paddock, it became clear that very few people like working out of that location. Many reasons were cited, among them: safety concerns; use of the crossover bridge; entrance through turn 8; additional crossover points, and lack of paved areas and access roads. Though we may have to use the North Paddock by our agreement with PIR, we should not give up trying to regain use of the South Paddock.

Championship points/Out of Region races

Mike Belzer, Joe Harlan and Jon Davies have been working on a revision of the Oregon Region championship rules. There is consensus on several issues, those being: 1) One out of region race can be counted if it has been advertised in Sportscar Magazine; if it was clearly stated which regional groups would be included (possibly not allowing points from a race announced as a restricted regional, not specifying which regional groups); 2) that out of region points need to be declared within a set amount of time after participation; 3) Only 7 of the 8 regional races will count towards the championship. We will also remove the championship point's description from the sups and make them available by other means. There was also some discussion of changing the point's structure. All of the proposed changes will be printed in the January Loud Pedal and we will ask for member input.

<<Tow Fund Philosophy

Oregon Region would like to encourage their active drivers that have placed high enough in Regional or Divisional points races to be invited to an end of season Championship race. These races may be either at a Divisional/Multidivisional or National level, but must be designated as a "championship". This designation should imply some selection process for participation and not be open to all applicants.>>

Regional Tow Fund

Section xx.xx Oregon Region Driver Supported Regional Tow Fund.

Until such time as there is a recognized Multi-regional or Divisional Championship event for NORPAC, Oregon Region will not add a \$5.00 fee to race entry fees to support a regional tow fund.

National Tow Fund

Section xx.xx Oregon Region Driver Supported National Tow Fund.

Intent - To support Oregon Region Drivers in competing at the SCCA National Championships, The Valvoline Runoffs currently at Mid-Ohio Sports Car Course with a gift of support from their Region.

Funding - Oregon SCCA will set aside \$10 from each primary Oregon National Entry Fee collected during the current season to fund the tow fund for that season.

Eligibility - Open to all National Championship Classes. Driver must be an Oregon Region of Record member in good standing as of May 1, of the year in which the supported competition is held. Dual members are allowed, if the Driver's Region of Record is Oregon.

Driver must have qualified in 2 Oregon Region National events during the current season.

Allocation - The total amount of the tow fund will be split equally among eligible drivers who participate in the racing events at the Valvoline Runoffs.

If there is a dispute regarding eligibility or allocation the decision will lie with the Oregon Region Road Racing Director or Regional Executive.

Payment - Eligible drivers should seek payout by notifying the Road Racing Director upon completion of the event. The eligible drivers will submit documents supporting his or her participation. The Road Racing Director will be responsible with the Regional Administrator and/or Treasurer to distribute the funds correctly as soon as time allows.

Boyd also mentioned that SF wants to host a second double national this year. This would hurt our schedule and would give them four national events. More discussion to follow on this issue.

He has prepared a tentative schedule for Rose Cup and will submit it tomorrow.

Boyd feels that we need to hold the line on entry fees if at all possible. Gary suggested that they get together and discuss budgetary issues before any decision is made.

PAST RE REPORT – No report

ASST. RE REPORT – Cheryl will work with Jeff on new agreement for the LP billing and collections issue.

RE COMMENTS – Holly asked those that are planning to go to the up-coming conventions to contact each other via e-mail for planning schedules etc.

Those planning to attend the Regional Convention are: Boyd, Karen, Jeff, Matt & Holly.

Those planning on attending the National Convention are: Boyd, Jeff, Monika, Matt & Holly

M/S (Cheryl/Doug) to adjourn M/P

Respectfully submitted,

Mary Thompson